

Vestry Meeting
Thursday, September 16, 2021
St. James Undercroft

Present: Eric Blake, Sr. Warden, Barbara Saunders, Jr. Warden, Beth Burton, Chris Collins, Jen Henderson, Vickie MacLaine, Martha Staley, Carol Thompson, and Chad Williams. Also, in attendance were Eleanor Bailey, treasurer and Mindy Rush, clerk

Absent: Linda O'Neill, Tom Tompkins, and Fr. Rob Willmann

Opening Prayer: Meeting started at 6:57 with an opening prayer by Sr. Warden, Eric Blake.

Approval of Agenda: Beth Burton made a motion to accept the agenda. Jen Henderson seconded the motion. Motion carried.

Approval of Minutes: Barbara Saunders made a motion to accept the minutes as written. Martha Staley seconded the motion. Motion to accept the minutes passed.

The Treasurer's Report:

The Treasurer's written report was reviewed with a motion by *Carol Thompson to accept the Treasurer's report as written. Barbara Saunders seconded the motion. Motion carried.*

New Business:

There was no new business to discuss.

Rector's Report:

The Rector's written report was reviewed with no additional comments.

The Senior Warden's Report:

The Senior Warden's report was reviewed with no additional comments

The Junior Warden's Report:

The Junior Warden's written report was reviewed with Barbara Saunders. The report consisted of the estimate to replace the Vesting Room window - \$515.95 with a possible \$150.00 if using aluminum on the outside. *Barbara Saunders made a motion to allocate \$1,000.00 dollars to the repair to the Vestry Room window. Jen Henderson seconded the motion. Motion carried.* Also shared was the cost of the asbestos survey by Lepi Enterprises, Inc at \$450.00. Included in the report was the estimate to have Lepi's do the additional work of removal of all needed materials from the north hallway. The Jr. Warden's report also included that the drywall and ceiling tiles are negative for asbestos, though the floor tiles were positive for asbestos. Lepi's is also to provide drawings for a change to the roof that should help eliminate the current leak issue.

Committee Reports:

There were no committee reports

Old Business:

Following up on information Michelle Dayton had previously submitted regarding the Dawn Project, Chris Collins updated the vestry with information from the Muskingum County Health Department. Chris will continue gathering information. Eric Blake will discuss with Michelle Dayton the possibility of her training needed volunteers in the administration of Naloxone should the Vestry decided to pursue this. Discussion will continue next month.

Adjourn:

Jen Henderson made a motion to adjourn the meeting. Chris Collins seconded the motion. Motion carried. Meeting Adjourned at 8:22 pm

***NEXT MEETING –October 21, 2021, AT 7:00 PM IN THE ST. JAMES’
UNDERCROFT.***

*Respectfully Submitted by
Mindy Rush, Vestry Clerk
Eric Blake, Sr. Warden*