

Vestry Meeting
Thursday, November 18, 2021
St. James Undercroft

Present: Eric Blake, S. Warden, Barbara Saunders, Jr. Warden, Beth Burton, Chris Collins, Linda O'Neill, and Tom Tompkins. Also, in attendance were Fr. Rob Willmann, Eleanor Bailey, treasurer and Mindy Rush, clerk

Absent: Vickie MacLaine, Martha Staley, Carol Thompson, and Chad Williams

Opening Prayer: Meeting started at 7:00 pm with an opening prayer by Fr. Willmann.

Approval of Agenda: Eric Blake made a motion to accept the agenda. Linda O'Neill seconded the motion. Motion carried.

Approval of Minutes: Beth Burton made a motion to accept the minutes as written. Eric Blake seconded the motion. Motion to accept the minutes passed.

Presentation by Lepi and Associates:

Representative from Lepi and Associates presented three options to fix the roof and water damage to the north hallway. The options presented ran from \$20,000 to \$80,000. Other options are still being explored.

The Treasurer's Report:

The Treasurer's written report was reviewed. Eleanor Bailey, treasurer submitted the proposed budget for 2022. Requests for revisions and/or corrections were made.

- ***Beth Burton made a motion to accept the submitted budget 2022, with corrections, and that the budget be presented to the parish for final approval at the January Annual Meeting. Tom Tompkins seconded the motion. Motion carried.***
- ***A motion was made by Eric Blake to place Fr. Willmann's housing allowance at \$65,000.00 dollars for the year 2022. Tom Tompkins seconded the motion. Motion carried.***

Eric Blake made a motion to accept the Treasurer's report. Tom Tompkins seconded the motion. Motion carried.

New Business:

Dr. Michelle Dayton presented to and instructed how to use Narcan to Chris Collins, Mindy Rush, Eric Blake, and Linda O'Neill. The four packets given to St. James are located next to the first aid kits in the house and undercroft (2 kits) with the remaining one located in the sacristy.

Eleanor Bailey informed the committee of the need for and cost of purchasing or leasing a new copy machine. ***Eric Blake made a motion that the suggested copier (RICOH IM 2500) be leased from Modern Office Methods. Tom Tompkins seconded the motion. Motion carried.***

Rector's Report:

The Rector's oral report reflected on how well things were going within the church. He also said the convention was great. Fr. Willmann is continuing to look at options for the carpet in the nave.

Fr. Rob also indicated he will continue to have two masses on Christmas Eve – 4:00 and 11:00 pm. Sunday the 26th, there will only be one service at 10:00 am.

The Senior Warden's Report:

The Senior Warden's report was reviewed with no additional comments

The Junior Warden's Report:

The Junior Warden's written report was reviewed with no additional comments.

Committee Reports:

Eric Blake updated the committee on the Friendship Dinner and the donation of socks and gloves would still be appreciated.

Old Business:

No new names were added to the list of vestry nominations. Current nominations are

Sr. Warden – Eric Blake

Jr. Warden – Vickie MacLaine

Vestry Seat – Beth Burton

There continues to be three vacant vestry seats.

Adjourn:

Barbara Saunders made a motion to adjourn the meeting. Beth Burton seconded the motion. Motion carried. Meeting Adjourned at 9:14 pm

***NEXT MEETING –December 16, 2021, AT 7:00 PM IN THE ST. JAMES'
UNDERCROFT.***

***Respectfully Submitted by
Mindy Rush, Vestry Clerk***