

St. James Episcopal Church
Vestry Minutes
Thursday, March 16, 2023

Present: Eric Blake, Chris Collins, Susan Benson, Beth Burton, Vickie MacLaine, Fr. Rob Willmann, Eleanor Bailey
Absent: Lee Donoho, Carol Thompson, Jen Henderson, Tom Tompkins, Mark Eagleson

At 7:00pm Fr. Willmann opened the meeting with prayer.

Approval of Agenda: Susan Benson moved to approve the agenda. Chris Collins seconded. **Motion carried.**

Approval of Minutes: Beth Burton moved to approve the minutes of the previous Vestry meeting. Vickie MacLaine seconded. **Motion carried.**

Treasurer's Report: The Treasurer's Report was reviewed.

1. There was discussion about Plate & Pledge and Non-Pledge and the way these are reported in Quick Books.
2. There was also discussion about payroll and the quick Books reporting of payroll. The report was amended to reflect the error that occurred with Quick Books

Susan Benson motioned that the Treasurer's report be approved as amended. Chris Collins seconded the motion. **Motion Carried**

New Business:

Beth Burton discussed the grant from the Straker Foundation and additional grant opportunities. She will also be working on a grant from the Episcopal Community Ministries for our Loads of Love outreach program.

Rector's Report: Father Rob reported that the Processional cross has been re-gilded. He is also taking names for Prayer Angels. Father Rob reports that there will be a Baptism on Easter Sunday and another 2 Sundays after that. Father Rob is also working on a Vestry retreat, dates to follow. The choir is in the process of regathering.

Senior Warden's Report: Eric Blake discussed the WHIZ Social Media Advertising and the possibility of continuing just the Social Media campaign for an additional 3 months. This portion of the WHIZ ad campaign has positive, measurable return. Beth Burton motioned to extend the contract for an additional 3 months. Susan Benson seconded the motion. **Motion Carried**

Junior Warden's Report: Vickie MacLaine reported the following:

1. Elevator is not working properly. Discussion occurred about the elevator.
2. The flooring in the Undercroft was discussed. Lavy Flooring estimate was reviewed. It was decided to stay with Gray tones for the floor. Beth Burton motioned to accept the bid from Lavy Flooring. Susan Benson seconded the motion. **Motion Carried** Vickie will contact Lavy.
3. Eric Blake will assist Vickie with choosing a dishwasher.

Committee Reports: No committee reports were presented.

Old Business:

1. Chris Collins reported that she and Maggie Collins moved the lilac bush away from the area close to the new sign.
2. Beth Burton would like to have a "Transitions Day" to Bless the items to be donated to Transitions. This will possibly take place the Sunday after Easter.
3. Chris Collins will call Pearl House to get the number of children there. She is making Easter Treat Bags for the children.

There being no further business, the meeting was closed with prayer.

Beth Burton moved to adjourn. Susan Benson seconded. **Motion carried.** The meeting adjourned at 8:48pm.

Respectively submitted,
Eric Blake