

Vestry Meeting
Thursday, May 19, 2022
St. James Undercroft

Present:

Undercroft: Eric Blake, Sr. Warden, Vickie MacLaine, Jr. Warden, Beth Burton, Lee Donoho, Linda O'Neill, Martha Staley, and Tom Tompkins. Also, in attendance were Eleanor Bailey, treasurer and Mindy Rush, clerk

Zoom: Chris Collins,

Absent: Mark Eagleson, Ray Gillespie, Jen Henderson, and Fr. Rob Willmann, Rector,

Opening Prayer: Meeting started at 7:00 pm with an opening prayer by Sr. Warden, Eric Blake.

Approval of Agenda: Lee Donoho made a motion to accept the agenda as written. Linda O'Neill seconded the motion. Motion carried.

Approval of Minutes: Tom Tompkins made a motion to accept the minutes as written. Beth Burton seconded the motion. Motion carried.

The Treasurer's Report:

The treasurer's report was reviewed. Eleanor Bailey indicated that the market was down a great deal. Beth Burton made a motion to accept the treasurer's report as written. Tom Tompkins seconded the motion. Motion carried.

New Business:

Janet Stewart made a request that the Vestry approve its yearly contribution to the SOUPer Bowl luncheon as well as pay for the tickets again this year. Mindy Rush indicated that the amount was under what she could approve as Administrator and would do so.

Reports:

Both the Rector's Report and Sr. Warden's report were reviewed with no additional comments.

Junior Warden:

Vickie MacLaine, Jr. Warden, updated the Vestry on current projects.

- Lavy's will install new carpet on May 23.
- Automatic door mechanism was order from Modern Glass and will take 4-6 weeks.
- Contact has been made with the insurance company re: hail damage.
- Vickie MacLaine asked for direction from the Vestry regarding the continued contract with Larry Lentz Roofing. Lentz Roofing does not carry either liability insurance or Workers Compensation.

Lee Donoho made a motion to rescind the contract with Lentz Roofing as he could not provide proof of either liability insurance or Worker's compensation as was required in the initial approval. Tom Tomkins seconded the motion. Motion carried.

Martha Staley made a motion to accept the bid and contract from Muskingum Commercial Roofing providing proof of liability insurance and Worker's compensation. Lee Donoho seconded the motion. Motion carried.

Committee Reports:

No committee reports were given.

Old Business:

Old business was discussed under the Jr. Warden's report

Adjourn:

Lee Donoho made a motion to adjourn the meeting. Beth Burton seconded the motion.
Motion carried.

*Respectfully Submitted by
Mindy Rush, Vestry Clerk*

*June's Vestry Meeting will occur on June 16, at 7:00pm in the
undercroft.*