

St. James Episcopal Church
Vestry Minutes
Thursday, May 18, 2023

Present: Eric Blake, Chris Collins, Beth Burton, Vickie MacLaine, Carol Thompson, Tom Tompkins, Barbara Murrell, Eleanor Bailey, Fr Rob Willmann
Absent: Jen Henderson, Susan Benson, Mark Eagleson, Lee Donoho

At 7:00pm Fr Rob Willmann opened the meeting with prayer.

Approval of Agenda: Chris Collins moved to approve the agenda. Vickie MacLaine seconded. **Motion carried.**

Approval of Minutes: Beth Burton moved to approve the minutes of the previous Vestry meeting with the addition of Barbara Murrell marked as present at the April meeting. Vickie MacLaine seconded. **Motion carried.**

Treasurer's Report: The Treasurer's Report was reviewed.

1. Eleanor reported that we are doing well. We did not receive the first quarter draw from the endowment as the management company had changed computer systems and there were delays in processing. We should see the check in the very near future.
2. Eleanor and Mindy are going through Quick Books line by line to find the problem with the way the Rector's Stipend is being portrayed. The Rector will now be paid on the 28th of each month.
3. There were no alarming expenses reported.
4. There was discussion about the way different accounts were being reported. Eleanor changed some of the reporting to allow for a clearer picture of actual, spendable money vs money in restricted accounts.
5. There was discussion about where to put the \$5,000.00 bequest from the McGregor estate. It was decided to leave the money in the checking account for the time being. Vestry will revisit this in 3 months to discuss the most appropriate account to deposit the money in.

Beth Burton motioned that the Treasurer's report be approved as reported. Chris Collins seconded the motion. **Motion Carried**

New Business:

The position of Vestry Clerk was discussed, and several names were mentioned to fill the position. Father Rob will talk to each candidate and report back to Vestry. Father Rob requested that his housing expenses be moved back from 70,000.00 to 65,000.00 this year. After discussion Chris Collins motioned to move the housing expense back to 65,000.00. Eric Blake Seconded the motion. **Motion Carried.**

Rector's Report: The Vestry Retreat was discussed, and it was decided to have the retreat on July 15, 2023, from 2:00pm to 5:00pm at the home of Mother Kitty in Buckeye Lake. More to come about the retreat.

Senior Warden's Report: In addition to the submitted report, Eric reported that we had clay flowerpots and paints for a craft for families at the Pride celebration. We need to purchase a flat of flowers to be planted in the pots after the attendees are finished painting them.

Junior Warden's Report: In addition to her submitted written report, Vickie MacLaine reported the following:

1. The floor in the Undercroft is finished!!

There was discussion about Saint James participation in the Energy Savings grant through the Dioceses. (up to \$10,000.00 for a new commercial dishwasher) Eric Blake made the motion for Saint James to participate in this grant program. Chris Collins seconded the motion. All in favor. **Motion carried** Chris Collins motioned that we participate in the energy savings monitoring program for 2 years as stipulated in the grant requirements. Tom Tompkins seconded. All in favor. **Motion Carried**

Committee Reports: No committee reports were presented.

Old Business:

Beth Burton reported on the Diocesan Grant that she is working on. She will be applying for the grant in the amount of 38,000.00 to help defray the cost of the repairs, etc. of the floor in the Undercroft.

Tom Tompkins moved to adjourn. Beth Burton seconded. **Motion carried.** The meeting adjourned at 8:35pm.

Respectively submitted,
Eric Blake