

Vestry Meeting  
Thursday, June 16 ,2022  
St. James Undercroft

**Present:**

Eric Blake, Sr. Warden, Vickie MacLaine, Jr. Warden, Beth Burton, Chris Collins, Lee Donoho, and Tom Tompkins. Also, in attendance were Fr. Robert Willmann, rector, Eleanor Bailey, treasurer and Mindy Rush, clerk

**Absent:** Mark Eagleson, Ray Gillespie, Jen Henderson, Linda O'Neill, and Martha Staley,

**Opening Prayer:** Meeting started at 7:00 pm with an opening prayer by Fr. Willmann

**Approval of Agenda:** Eric Blake made a motion to accept the agenda as written. Lee Donoho seconded the motion. Motion carried.

**Approval of Minutes:** Vickie MacLaine made a motion to accept the minutes as written. Lee Donoho seconded the motion. Motion carried.

**The Treasurer's Report:**

The treasurer's report was reviewed. Eleanor Bailey and Beth Burton noted that a new account code should be added – "Operating transfer in and Operating transfer out"

Beth Burton made a motion to accept the treasurer's report with this modification. Lee Donoho seconded the motion. Motion carried.

**New Business:**

Lee Donoho asked the vestry to be aware that the information in the presented in the diocese's "safe church" presentation is important for the protection of adults who may be victims as well.

**Reports:**

Fr. Willmann gave an oral report. He wanted to thank everyone for their support during his anniversary celebration. He also indicated that the lights in the back of the church were out. Vickie MacLaine will investigate the lighting situation.

**Senior Warden:**

The Senior Warden's written report was reviewed with no additional comments.

**Junior Warden:**

Vickie MacLaine, Jr. Warden, updated the Vestry on current projects.

- Carpeting in the sanctuary has been completed
- Insurance information is being gathered along with estimates for repair.
- The automatic door mechanism location had been reviewed.
- The elevator noise was determined to be caused by a lubrication need.

**Committee Reports:**

No committee reports were given.

**Old Business:**

Old business was discussed under the Jr. Warden's report

**Adjourn:**

Lee Donoho made a motion to adjourn the meeting at 7:43pm. Vickie MacLaine seconded the motion. Motion carried.

*Respectfully Submitted by  
Mindy Rush, Vestry Clerk*