

Vestry Meeting  
Thursday, July 15, 2021  
St. James Undercroft

**Present:** Eric Blake, Sr. Warden, Beth Burton, Jen Henderson, Vickie MacLaine, Linda O'Neill, Carol Thompson, Tom Tompkins. and Chad Williams. Also, in attendance was Fr. Rob Willmann, Eleanor Bailey, treasurer and Mindy Rush, clerk

**Absent:** Barbara Saunders, Jr. Warden, Chris Collins, and Martha Staley

**Opening Prayer:** Meeting was started at 7:02 with an opening prayer by Eric Blake, Sr. Warden

**Approval of Agenda:** Eric Blake made a motion to accept the agenda. Carol Thompson seconded the motion. Motion carried.

**Approval of Minutes:** Beth Burton made a motion to accept the minutes as written. Linda O'Neill seconded the motion. Motion to accept the minutes was passed.

**The Treasurer's Report:**

The Treasurer's written report was reviewed.

Eleanor Bailey informed the vestry that Susan Benson and Beth Burton had agreed to do our yearly audit. The audit is to be completed and presented to the vestry for its approval during the August meeting. The audit is do the Diocese by September 1.

Discussion also occurred concerning the need to put money aside for a formal audit.

A motion was made by Tom Tompkins to accept the Treasurer's Report. Vickie MacLaine seconded the motion. Motion carried.

**New Business:**

Mindy Rush shared with the vestry a notice from Trinity Lutheran regarding a chili cookoff. The cookoff participants would be willing downtown churches. Jen Henderson has volunteered to make the chili on our behalf.

**Rector's Report:**

The Rector's report was given orally announcing the new Provisional Bishop – The Right Reverend George Wayne Smith. Bishop Smith will begin his duties on August 15<sup>th</sup> and will visit St. James on August 22<sup>nd</sup>. Fr. Willmann also indicated that he would like to hold the vestry's retreat in either September or October.

**The Senior Warden's Report:**

The Senior Warden, Eric Blake, commented on how wonderful everything was going, and that the parish is thrilled to be back. He also thanked the vestry members for all they do. He also indicated that they are all to accomplish a lot in such a short amount of time and with good spirits.

**The Junior Warden's Report:**

The Junior Warden's written report was reviewed with Eric Blake indicating that a window in the vesting room needs repaired.

**Committee Reports:**

Eric Blake reported that the Friendship Dinners will have a Christmas in July picnic as their guest were unable to select an ornament last year.

**Old Business:**

Chad Williams presented an estimate of equipment for live streaming. The estimate came from Technical Consulting Partners, LLC. The estimate is for \$7,724.00. Eric Blake made a motion to proceed with the purchase of the necessary equipment. Beth Burton seconded the motion. Motion carried. Eric Blake then made a motion to authorize Chad Williams to submit a grant application on our behalf for one half of the amount. Tom Tompkins seconded the motion. Motion carried.

**Adjourn:**

*Tom Tompkins made a motion to adjourn the meeting. Carol Thompson seconded the motion. Motion carried.*

***NEXT MEETING – August 19, 2021, AT 7:00 PM IN THE ST. JAMES’ UNDERCROFT.***